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## 1 Purpose

This document provides information to aid the Welsh Water Business Customer Team and your Wholesaler in understanding emergency procedures and contact points in the event of an emergency situation occurring.

## 2 Site Information

### 2.1 Contact Details

Company Name:

.....

Company Address:

.....

.....

### 2.2 24 Hour Emergency Contact

Name/Job Title/Security:

.....

Contact Telephone Number:

.....

Name/Job Title/Security:

.....

Contact Telephone Number:

.....

### 2.3 Staff Count

Number of Staff Onsite:

.....

### 2.4 Site Operations

24 Hour Operation

Critical Periods of Operation:

.....

Business Critical Functions:

.....

Operating Hours:  
(Including of Any Shut Down Times)

.....

Business Type:  
(Food/Manufacture/Livestock)

.....

Are Livestock Kept Onsite?  
If Yes, Please State Type and Quantity.

.....

Will Loss of Operation be a Threat to Life?

### 3 Onsite Facilities

Facilities: (Offices/Canteen/Toilets etc)

### 4 Water Supply Details

Critical Water usage:  
(litres/cubic meters)

Per Day:

Onsite Storage:  
(litres/cubic meters)

Capacity /  
Time:

Telemetry  
(Y/N):

Water Tanker Fill Point:  
(Connection Size/Type/Location)

Is the fire main connected to hospital  
main supply and storage tanks?

Fire Hydrant injection point available,  
if known:

Overland Option Available, if known:

Rezone options available, if known:

### 5 Sewage System Details

Critical Sewage Assets onsite:

### 6 Site Access / Maps

If possible please provide any of these suggested maps:  
Map of Hospital layout, onsite mains, fill points identified

### 7 Additional Information (Traffic Management/Alternative Supplies/Pumps Required/High Risk Site or specific Health & Safety requirements)