



Dŵr Cymru  
Welsh Water



### Instructions to your Bank or Building Society to pay by Direct Debit

Thank you for your interest in paying your water charges by Direct Debit. If you wish to set up a Direct Debit, please complete this form and return to us by email at: [BCT@dwrcymru.com](mailto:BCT@dwrcymru.com). Alternatively, you can post it to us at PO Box 3162, Cardiff, CF30 0FD.

<p><b>1</b> Your name and address: (BLOCK CAPITALS)</p> <p>Your name .....</p> <p>Address line 1 .....</p> <p>Address line 2 .....</p> <p>Town / City .....</p> <p>County .....</p> <p>Postcode .....</p>	<p><b>2</b> Your contact details: (BLOCK CAPITALS)</p> <p>Contact telephone number</p> <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> <p>Email address</p> <p>.....</p> <p>Customer reference (if known)</p> <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																																									
<p><b>3</b> Your Bank / Building Society Account Details: (BLOCK CAPITALS)</p> <p>Bank / Building Society name: .....</p> <p>Address of your Bank / Building Society branch:</p> <p>Address line 1 .....</p> <p>Address line 2 .....</p> <p>Town / City .....</p> <p>County .....</p> <p>Postcode .....</p> <p>Signature 1 .....</p> <p>Signature 2 (If applicable) .....</p>		<p>Bank / Building Society Sort Code, as shown on your cheques:</p> <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> <p>Bank / Building Society Account Number: (last box for Girobank customers only)</p> <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> <p>Bank / Building Society Account, in the name(s) of:</p> <p>.....</p>																																								
<p><b>5</b> How often do you want to pay? (Please tick your preferred option)</p> <p>Pay in full      Half yearly      Monthly (go to no. 6)</p> <table border="1"><tr><td></td><td></td><td></td></tr></table>					<p><b>4</b> Please tick this box if you're paying water charges on behalf of someone else.</p> <table border="1"><tr><td></td></tr></table>																																					
<p><b>6</b> If you have chosen to pay monthly, please tick your preferred monthly payment date:</p> <p>1st      8th      15th      23rd</p> <table border="1"><tr><td></td><td></td><td></td><td></td></tr></table>																																										

**Note: Banks / Building Societies may refuse to accept instructions to pay Direct Debits from some types of accounts.**

DDMAN01 210312